



## **Horton Center Staff**

### **Job Description**

## **Environmental Educator**

Supervisors: *Summer Director, Executive Director*

#### General Expectations and Duties:

- Represent Horton Center in a professional manner consistent with its mission statement
- Assist campers with any and all needs
- Assist deans and volunteer counselors with any and all needs
- Work closely with other staff members, abiding by the Horton Center Covenant
- Help to build camp morale and encourage the growth of other staff members
- Community living assignments (i.e.: keeping living space clean, helping set the dinner table)
- Participate in staff activities and meetings
- Clean the camp, including bathrooms, cabins, washing dishes & pots
- Lead campers in group building activities ('challenges')
- Camper supervision
- Occasional week long shifts of living with campers in camper cabin
- Other duties as assigned

#### Music & Program Duties and Expectations:

- Develop environmental education for specific program
- Incorporate environmental ed into the daily life of camp (compost, etc)
- Develop program for activity blocks
- Lead group singing, games, and other programming
- Work directly with campers on environmental programming
- Work with volunteer counselors on planning and implementing environmental program for Faith Discovery Groups, including challenges.
- Help maintain all aspects of physical site and trails
- Assist in the kitchen, preparing food and cleaning kitchen
- Work at the waterfront: if certified, as a lifeguard. If not certified, as a waterfront observer
- Lead hikes safely, including the preparation for the hike and the clean up and/or debrief after. Follow proper risk management protocols while on the hike.
- Lead other activities safely, as certified and permissible (rock climbing, caving, archery, etc).
- Follow all ACA policies and procedures
- Assist other staff members with their duties when needed
- Assist in the camp store on a rotating basis with other Program staff

***The Mission of Outdoor Ministries in the New Hampshire Conference of the United Church of Christ is to invite all God's children to experience Christian community in the natural world.***