



## **Horton Center - Summer Staff**

### **Job Description**

### **Arts and Crafts Director**

*Supervisors: Summer Director, Executive Director*

#### General Expectations and Duties:

- Represent Horton Center in a professional manner consistent with its mission statement
- Assist campers with any and all needs
- Assist deans and volunteer counselors with any and all needs
- Work closely with other staff members, abiding by the Horton Center Covenant
- Help to build camp morale and encourage the growth of other staff members
- Community living assignments (i.e.: keeping living space clean, helping set the dinner table)
- Participate in staff activities and meetings
- Clean bathrooms, wash dishes, general cleaning
- Lead campers in group building activities ('challenges')
- Camper supervision
- Occasional week long shifts of living with campers in camper cabin
- Assist in the camp store on a rotating basis with other Program staff
- Other duties as assigned

#### Arts and Crafts Duties

- Work with Summer Director to plan for weekly arts and crafts projects.
- Work with Deans, counselors, and staff to incorporate arts and crafts into the theme/curriculum
- Work directly with campers on creative arts and crafts
- Imaginative and creative use of resources
- Maintain an inventory of craft supplies and proper storage, tell Summer Director when new supplies are needed.
- Work within budget
- Offer a variety of age appropriate activities (ie: beadwork, painting, tie dye, stained glass, mask making, etc.) Campers range from grades 3-12, and grandparents/grandchild camp
- Keep the craft cabin neat and organized
- Close up craft cabin at the end of season and store items for winter

***The Mission of Outdoor Ministries in the New Hampshire Conference of the United Church of Christ is to invite all God's children to experience Christian community in the natural world.***